

Apple Technical Recruitment (UK) Limited Privacy Policy: Dated 22/05/2018:

1. Data Protection Officer (DPO) for Apple Technical Recruitment (UK) Limited is Jessica Quinn and she is contactable via jess@appletechrecruit.co.uk or 07910 867710.
2. Any data requested or processed by Apple Technical Recruitment (UK) Limited will be used for recruitment purposes only.
3. Our legal basis for storing and processing data is our legitimate interest in helping a candidate to find a job which includes highlighting potential vacancies to them and contacting them to understand their requirement and what they are looking for in a new role.
4. Apple Technical Recruitment (UK) Limited holds information on candidates that includes but is not limited to contact details, education and work experience.
5. Our legal basis for storing and processing a client's details is in identifying potential employees for them and making an introduction of those potential employees for the purpose of employment.
6. We will only share data and information on a candidate with a Client (a company that has asked us to source candidates for them) and this will only be shared for the purpose of submitting a candidate's details for a job opportunity, interview confirmation or job offer and only when the candidate has given consent for their information to be shared.
7. Apple Technical Recruitment (UK) Limited is a paperless business and uses an Applicant Tracking System that has the distinction of being one of the first applicant tracking systems (ATS) to be SOC 1 audited, and one of the first non-Financial industry based software-as-a-service (SaaS) companies to utilise the SSAE 16/18 framework to provide security review.
8. The candidates' rights – you have a right to be forgotten, to rectify or access data. You are able to restrict processing, to withdraw consent and to be kept informed about the processing of your data.
9. You can contact enquiries@appletechrecruit.co.uk in order to take action on the processing of your personal data. You can request for your data to be deleted, rectified or restrict processing of your data.
10. We protect your data by using an Application Tracking System/Data Processor that has a Privacy Policy to ensure security of data and a GDPR Commitment Statement to ensure GDPR compliance as a Data Processor.